

BIGMUN 2025
Committee name (abbreviation)

Research Report Guide

Topic 1: The question of writing a correct research report



(Both Student officers' names)

How to Write a Research Report:

This document aims to inform Student Officers of the standardised format which research reports for Birkerød Gymnasium's Model United Nations conference (BIGMUN) use. Below, Student Officers will find an outline which we would like them to follow, along with a brief explanation of what each section of the report should contain.

Format:

Please write your research report in **Times New Roman size 12**, and with **line spacing 1.15**. We would like page numbers at the bottom centre of the pages, and we would like a front page following the format in this guide. We would also like the subtitles to follow the format on this guide. We expect footnote citations at the bottom of each page (where necessary) throughout your research report.

Expectations:

The BIGMUN organising team expects that every topic will have a corresponding research report, each numbering at **least five pages**. Furthermore, all non-original information must be cited and referenced, as this will also aid the delegates in conducting their research. Hence, we also recommend that Student Officers **cite five sources in the bibliography** for each topic. There is no required citation format, as long as the format used is consistent across all the research reports for the committee.

Research reports should be **non-biased**, whilst displaying a plethora of opinions on the topic at hand. Therefore, it goes without saying that we expect the report to respect all sides of the topic or situation at hand. The aim is to educate and further inform the delegates of the topics discussed, not influence their personal opinions. Furthermore, we require that all research reports maintain a professional tone.

Outline:

1. Introduction
2. Definition of Key Terms
3. Background Information
4. Major Countries and Organisations Involved
5. Relevant UN Resolutions
6. Previous Attempts to Solve the Issue
7. Possible Solutions
8. Bibliography

Introduction:

The introduction should be a brief paragraph, indicating what the delegates will read, and giving a general overview of the topic. It should give a brief contextual introduction to the topic and concisely sum up the report as a whole.

Definition of Key Terms:

Student Officers should identify the key terms, frequently used in the research report and where possible phrase their own formulation to the definition. Otherwise, dictionary definitions are also in order, however these need to be cited.

Background Information:

For the background information, we require that you go as far back as you will consider relevant, in order to adequately describe the emergence of the conflict. Essentially, what this section aims to do, is to give a relevant contextual understanding of how the issue in question came about and what stages it has gone through, throughout its existence. If the Student Officer prefers, they can write the background information as a timeline, denoting major breakthroughs and vital stages in the progression of the issue in question. It should be noted that some topics lend themselves very well to the use of timelines (e.g. “Reaching a peaceful solution in the Korean Peninsula (1950)“, in HSC), while others do not (e.g. ‘Combating Female Infanticide, in UNICEF). Please make sure that you specify which time- period is in question, using accurate dates.

Major Countries and Organisations Involved:

In this section, please indicate all of the nations and organisations that are large stakeholders in the issue. Identify each of such and give a brief description of its involvement and the outcome that it would preferably see.

Relevant UN Resolutions:

In this section, the Student Officer authoring the research report, should list the resolutions passed by the United Nations that have relevance to the issue at hand.

Furthermore, if relevant, the Student Officer should indicate which articles of the United Nations Charter and Universal Declaration of Human Rights are in question, when discussing certain issues.

All UN documents used can be found on committee specific websites and should be cited. If possible, quotations from the documents themselves can also be useful.

Previous Attempts to Solve the Issue:

In this section, the Student Officer will indicate the previous attempts that have been made at solving the issue at hand. It is recommended that the connection be made between the major nations and organisations, along with their role in said attempt. Previous UN resolutions should also be referred to here. If possible, quotations from the documents themselves can also be useful.

Possible Solutions:

The Student Officer should indicate what possible viewpoints can be taken regarding the issue. Furthermore, it is expected that some suggestions be made, highlighting exactly what it is that the chairs would like the discussion to revolve around. These suggestions should aim to make debate more interesting, reflecting many different and contrasting viewpoints on the topic. However, they should not give the delegate an answer to how their countries should solve the issue. The possible solutions should be in a list format and should be very elementary for their understandin



